

Functions of The SCEA Executive Board as stated in Bylaw 5-7

5-7. Functions.

- a. Shall implement policies established by the Representative Assembly.
- b. Shall approve the calendar of the Association.
- c. Shall adopt the budget of the Association. The Board shall discharge such other fiscal responsibilities as the Representative Assembly may delegate to it.
- d. Shall employ, evaluate and set the salary of the Executive Director.
- e. Shall set the salary of the President. The salary shall not be increased or decreased during the term of office for which the President shall have been elected.
- f. May authorize the establishment of contractual relationships between the Association Nonaffiliated groups whose policies or practices are not discriminatory. Such relationships shall exist to promote specific mutual objective. Each such relationship shall be reviewed at least annually to determine continuation.
- g. May authorize the executive officers to postpone or call a meeting of the Representative Assembly in case of an emergency.
- h. Approve annually an independent auditing agency upon the recommendation of the Audit Committee. The audit will be transmitted to the Executive Board.
- i. Direct that adequate bonds be required of the Executive Director and of such other individuals as it shall determine.
- j. Shall approve the employment of professional staff on the recommendation of the Executive Director.

5-9. Meetings.

- a. The Board shall meet six (6) times per year and at other times it deems necessary to conduct the business of the Association.
- b. The President or a majority of the members of the Board shall determine the time and place of meetings.
- c. Due notice of all meetings shall be given.

- d. The Board shall enact rules and procedures to govern the conduct of its meetings.
- e. A request by two (2) or more directors shall mandate a roll call vote.
- f. A quorum of the Board shall consist of a majority of the membership of the Board.